

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

**Baton Rouge General Center for Health
4th Floor Conference Room
(Located behind the check in desk)
9001 Summa Avenue
Baton Rouge, LA 70809**

October 12, 2022

BUSINESS MEETING MINUTES

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:07am

ROLL CALL

The following Board members were present:

Naveed Awan
Desiree Bell
Brett Bennett
Gregory Bradley
Frederick Drouant
Susan Hammonds-Guarisco
Abbie Kemper-Martin, MD
Thea Moran, MD
Robert Newsome, MD
Kirk Soileau

The following Board members were absent with prior excuse:

Jessica Soileau-Canning

Also present:

Kenneth Jones, Interim Executive Director
Katherine Muslow, Counsel

MINUTES

Minutes of the April 13, 2022 meeting had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of April 13, 2022 by B.Bennett

SECOND by G.Bradley

ACTION Voice Vote: Motion passed unanimously

Minutes of the July 13, 2022 meeting had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of July 13, 2022 by F.Drouant

SECOND by R.Newsone

ACTION Voice Vote: Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

The committee consists of Brett Bennett, Susan Hammonds-Guarisco, and Gregory Bradley. Committee members found monthly reports difficult and often needed clarification. All monthly reports were approved after receiving additional information.

Executive Director discussed the following financial reports.

- Fiscal Year Comparison: July 1, 2022 to September 30, 2022
- Assets and Liabilities as of September 30, 2022

There was no report for the following,

- Fiscal Year Comparison to Budget: July 1, 2022 to September 30, 2022. When report is completed it will be circulated to Board members by email.

July 1, 2023 to June 30, 2024 proposed budget was distributed and discussed previously at the July meeting. Additional discussion with a few revisions made.

MOTION to approve July 1, 2023 to June 30, 2024 budget with amendments by F.Drouant
SECOND by R.Newsoms
ACTION Voice Vote: Motion passed unanimously

Annual Financial Report ending fiscal year June 30, 2022 was distributed and discussed. There were no findings reported.

NOMINATION AND ELECTION OF OFFICERS

MOTION to re-instate Thea Moran as Secretary-Treasurer by G.Bradley
SECOND by B.Bennett
ACTION Voice Vote: Motion passed unanimously

MOTION to re-instate Greg Bradley as Second Vice Chairman by R.Newsoms
SECOND by B.Bennett
ACTION Voice Vote: Motion passed unanimously

MOTION to nominate Brett Bennett as First Vice Chairman by K.Soileau
SECOND by F.Drouant
ACTION Voice Vote: Motion passed unanimously

MOTION to re-instate Susan Hammonds-Guarisco as Chairman by R.Newsoms
SECOND by N.Awan
ACTION Voice Vote: Motion passed unanimously

CHAIRMAN'S REPORT

Chairman thanked everyone for their assistance and presented an overview of work required within the last several months. Mr. Kenneth Jones will serve as Interim Executive Director while the Board searches for an Executive Director. Board is currently interviewing applicants for Executive Director and Assistant Executive Director.

LICENSURE

There were no reports at this time for the following. When report is completed they will be circulated to Board members by email.

- Audit Statistics
- 2022 Renewal Data
- License Statistics

BUSINESS ADMINISTRATION

Board Operations

Chairman discussed that website updates and IT updates are on-hold until a new Executive Director is hired. Board will investigate private server and methods to increase internet speed.

OLD BUSINESS

Assistant Director Position

Committee is currently interviewing and will keep the Board updated by email.

LSRT Annual Meeting

Was held in Baton Rouge in July. Executive Director, Chairman, and LSRT Board members were in attendance.

NEW BUSINESS

ACT 103- ADA Policy

Board Counsel discussed ACT 103 and how it is affects the Board.

MOTION by B. Bennett to adopt State’s ADA Policy. Board Counsel will write policy. Executive Director will function as the Board’s ADA coordinator, and appeals will be handled by Chairman.

SECOND by K. Soileau

ACTION Voice Vote: Motion passed unanimously

HR 155

Discussed by G.Bradley who will update the Board as needed.

NEXT MEETING DATE

Wednesday, 11am January 11, 2023 (Not Confirmed)

FUTURE MEETING DATES

Wednesday, 11am, April 12, 2023 (Not Confirmed)

Wednesday, 11am, July 12, 2023 (Not Confirmed)

Wednesday, 11am, October 11, 2023 (Not Confirmed)

Chairman will confirm dates with Jessica Soileau-Canning and dates and locations will be provided to the Board members.

RETURN TO BUSINESS SESSION

ADJOURN

Chair requested a **MOTION** to adjourn meeting

MOTION made by D.Bell

SECOND by A.Kemper-Martin

ACTION Voice Vote: Motion passed unanimously

Meeting adjourned at 2:09pm

RESPECTFULLY SUBMITTED

Kenneth Jones, Interim Executive Director